



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Wootton Rivers Village Hall		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Village Hall		
2. Your project			
Project Title/Name	New roof project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our village hall was built in 1962 and the original roofing is still in place The roofing sheets are made of asbestos (low grade) cement. There is a leak in the main roof on the north side. Our own examination has identified that two sheets have cracked open plus some of the fixing screw nails had raised together with the washers, thus allowing seepage. Problem only temporarily rectified using silicone sealant and we are advised because of age of roof leakage could occur elsewhere.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date June 2011 No <input type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>		

Where will your project take place?	Wootton Rivers Village Hall
When will your project take place?	Autumn 2011
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>By a working party using scaffolding equipment, removing moss from roofing and establishing cracked and damaged roof sheets thereby causing a leak over stage area. Our village hall, apart from the church and public house is sole community facility in the village. We must maintain the hall to sustain local community activity.</p>
How many people will benefit from your project?	250 population village+other 500 near
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areboards</p> <p>Please provide a reference/page no.</p>	<p>Opening phrase to below: A thriving leisure and cultural environment brings the community together. We strive to provide this in our hall for all ages</p> <p>Cultural & Lesire pages 25-28</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>Any other information about your project.</p> <p>Apart from the church and public house the village hall is the only indoor community facility and is located in centre of village. We strive to provide a range of activities throughout the year to appeal to young and old. In the current economic climate we feel the need is even more urgent to maintain our local facilities for the benefit of the immediate and nearby community. If we fail to have this repair carried out the hall will be damaged and all the good work carried out by the management committee in recent years will be wasted.</p>	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

one off payment

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The hall will continue to be used for community and other purposes ie local & general election useage

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

June 2011

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Community First Landfill Fund

£7,000

just applied

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£5434.67	
B - Minus total expenditure:	£5656.34	
Surplus/deficit for year: (A minus B)	£- 201.67	
Free reserves currently held:	£-reserved electrics/maintenance	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
New roof inc labour plant mats	£9,980	Own fundraising/reserves		£
VAT @ 20%	£1,996			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Community Landfill Fund	P	£7,000
	£			£
	£			£
Total Project Expenditure	£11,976	Total Project Income		£7,000

Total project income B	£7,000
Total project expenditure A	£11,976
Project shortfall A – B	£4,976
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/07/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)